

PERMIT CODE: OTO

Fort Bend Independent School District
ONE-TIME OPTION TRANSFER REQUEST
(Campus Principal Approval Required)

STUDENT'S Full Name: Last First MI			STUDENT ID#
PARENT'S Full Name: Last First MI			
NEW RESIDENCE STREET ADDRESS		APT #	STUDENT'S BIRTH DATE
NEW CITY AND ZIP CODE:		HOME PHONE:	WORK/CELL PHONE
		E-MAIL ADDRESS	
DATE OF NEW CHANGE OF ADDRESS:		APPROVED SERVICES STUDENT RECEIVES (i.e., ESL, 504, G/T, special education)	
		NEW ZONED CAMPUS: (Based on new address)	
STUDENT'S CURRENT CAMPUS: (Based on previous address)		PREVIOUS FBISD RESIDENCE ADDRESS (street address, city & zip code):	

One-Time Option - Parent Acknowledgement

I have provided to the campus the required supporting documentation (e.g., new signed lease/mortgage agreement and utility bill) regarding my change of address with the acknowledgement of the statements listed below. In signing this application, I agree that all the information I am providing to FBISD is true and accurate and that I understand all the conditions set forth within FBISD Student Transfer Guidelines.

- One-time option transfers are available for 5th, 8th and 10th -12th grade students who move, within FBISD attendance boundaries. This type of transfer is completed with the campus registrar and may allow the student to remain at the current campus until end of the year (5th and 8th graders) or graduation.
- Requesting a one-time option transfer does not guarantee an approval. Requests are reviewed the by campus principal and may be denied for poor attendance and discipline.
- If approved, a one-time option transfer may be revoked for poor attendance and/or discipline.
- Falsification of any information provided on this application or on my child's school registration documents will be grounds for denying and/or revoking this application.
- If approved, parents are responsible for transportation to and from school.
- A student's participation in UIL activities shall be in accordance with all applicable UIL regulations and Board policies. Varsity athletic participation shall be based on UIL residency requirements during grades 8-12. Please consult with the Fort Bend ISD Athletics to determine eligibility. For more information, you may visit the [Fort Bend ISD Athletics webpage](#)

Acknowledgement Statement and Parent/Legal Guardian Signature

I confirm by my signature below that I have read and acknowledge the information related to the FBISD transfer application process, as well as the statements listed above under *One-time Option-Parent Acknowledgement*. In signing this form, I also agree to all the conditions set forth within the FBISD Student Transfer Guidelines.

Signature of Parent/Legal Guardian	Date:
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CAMPUS VERIFIED Address <input type="checkbox"/> Attendance <input type="checkbox"/> Discipline _____ Special Services _____ DATE/INITIAL _____	CAMPUS DECISION <input type="checkbox"/> Approved <input type="checkbox"/> Denied Denial reason: _____ _____	PRINCIPAL'S SIGNATURE 	DATE:
Revised January 2025			